APPENDIX A

NATIONAL EMERGENCY PREPAREDNESS PROGRAM

A-1. RESOURCES.   AV   R   RQP

   a. Does the HQUSACE current year approved
program support div/dist/lab/other FOA objectives
concerning the following Mobilization Prepared-
ness activities under code 903-510:

   (1) Purchase and maintain emergency
supplies and equipment?   -   -   --

   (2) Develop, maintain, and update the
Mobilization (MOB) Plan, IAW CEMOPS para 1-5, and
all subsequent plans and SOP that pertain to your
division/district mission, IAW CEMOPS appendices
A-Y (that are funded under code 903-510)?
                                                  -       -   --

   (3) Conduct and develop emergency train-
ing?   -   -   --

   (4) Conduct coordination activities?   -   -   --

   (5) Conduct an exercise program?   -   -   --

   (6) Prepare and maintain listings of Army
and Air Force Reserve facilities which will be
validated by reserve forces on Mobilization,
IAW CEMOPS?   -   -   --

   b. Does the HQUSACE current year approved
program support div/dist/lab/other FOA objectives
to develop, maintain, and update the following
documents concerning Continuity of Govern-
ment Preparedness activities under code 903-520:

   (1) Continuity of Operations Plan (COOP),
IAW CEMOPS VOL.III (Draft)?
                                                  -       -   --

   (2) Military Support of Civil Defense
(MSCD) Plan, Annex or SOP IAW HQUSACE
CONPLAN 86-1?   -   -   --

   (3) Civil Disturbance Contingency Plan,
Annex or SOP IAW DA Civil Disturbance Plan,
Garden Plot, para D-3-2?   -   -   --

                              page subtotal ___   ___
                                             (AV)   (RQP)

   (4) Emergency Regional Reporting System
supplement or SOP to HQUSACE OPLAN 87-1?
                                                -      -   --

   c. Does the HQUSACE current year approved
program support div/dist/lab/other FOA objectives
IAW DAEN-CWO set schedule for FOA concerning
Emergency Water Activities under code 903-530? -   -   --

   d. Does the HQUSACE current year approved
program support div/dist/lab/other FOA objectives
to operate and maintain emergency facilities
under code 903-540?   -   -   --

   e. Does the HQUSACE current year approved
program support div/dist/lab/other FOA objectives
concerning the following O∧M Army activities?
                                                -      -   --
   (1) Develop, maintain, and update the
following documents:

   (a) Mobilization Master Plan (MMP), IAW
CEMOPS para 6-3?   -   -   --

   (b) Installation Support Books (ISB), IAW
CEMOPS para G-3?   -   -   --

   (c) Predesignation of non-industrial
facilities (NIF) for inclusion in DA Pamphlet
500-10?   -   -   --

   (2) Participate in exercises?
                                                -      -   --

   f. Does the HQUSACE current year approved
program support div/dist project O&G Gen
activities to develop, maintain, and update
Civil Works Project MOB Plan (PMP),
IAW CEMOPS para H-8?   -   -   --

   g. Are there enough full time equivalent
(FTE) work years, throughout all offices of the
div/dist/lab/other FOA, dedicated to the
national emergency preparedness program to
accomplish the identified requirements?
                                                -      -   --
   h. Are all authorized personnel spaces
filled in the Emergency Management
Organization?   -   -   --
                                              _____   _____
                                              Sum(AV)   Sum(RQP)

   Numerical Readiness = Sum(RQP)/ Sum(AV) = ____/ ____ = _.___

   Resources: Adjectival Readiness = _____

A-2. PERSONNEL AND TRAINING.

   a. Are MOB duties included, as appropri-
ate, in the peacetime job descriptions (PD)
of employees?   -   -   --

   b. Are mobilization preparedness func-
tions an element in the performance
standards of GM and SES employees?   -   -   --

   c. Has div/dist/lab/other FOA established
a Mobilization Table of distribution and
Allowances (MOBTDA) with sufficient personnel
to perform immediate essential MOB operations?
Is it updated and valid?
                                                 -    -   --

   d. Have non essential personnel available
for MOB missions been identified against
MOBTDA positions? Have key personnel
positions been identified?
                                                 -    -   --

   e. Have all MOBTDA job descriptions been
completed?   -   -   --

   f. Have provisions been made to fill key
positions when incumbent reservists
and retired mitilary are called up?   -   -   --

   g. Are procedures in place to immediately
augment personnel strength to respond to MOB
requirements?   - - --

   h. Are IMA assigned to div/dist/lab/other
FOA?   - - --

   i. Are IMA assigned to div/dist/lab/other
FOA utlized for projects relating to their
mission if they were called to active duty?
                                                 -    -   --

   j. Does div/dist/lab/other FOA have an
established mobilization training program to
support training requirements IAW CEMOPS
Appendix Y?
                                                 -    -   --

   k. Are IMA personnel receiving the
required mobilization training?
                                                 -    -   --

                          page subtotal ____   ____
                                        (AV)   (RQP)

A-3

l. Does training at the div/dist/lab/ other FOA include instruction in the following areas:

(1) Mobilization:

(a) EOC operations?

(b) MOB security measures?   _   _   __

(C) Emergency Action Procedures (EAP)?   _   _   __

(2) COOP: _   _   __

(a) Operation of emergency facilities (ERS, ERS shelter)?   _   _   __

(b) All areas IAW CECOPS Annex O, Stat?

                                                   _   _   __

(C) Radiological Defense?   _   _   __

(d) Emergency Regional Reporting Procedures IAW HQUSACE OPLAN 87-1?   _   _   __

m. Are personnel that attended MOB training courses satisfactorily performing these skills during exercises?   _   _   __

n. Are personnel that attended COOP training courses satisfactorily performing these skills during exercises?   _   _   __

o. Have div/dist/lab/other FOA security managers attended the U. S. Army Counter Terrorism course?   _   _   __

                                            ___   ___
                                          Sum($\overline{AV}$) Sum($\overline{RQP}$)

Numerical Readiness = SUM(RQP)/ SUM(AV) = ___/ ___ = _.__

PERSONNEL AND TRAINING: Adjectival Readiness = _____

A-3. LOGISTICS.

      a. Does div/dist have an EOC IAW CEMOPS Appendix E?   _   _   __

      b. Does div/dist/lab/other FOA have and maintain an emergency facility IAW CECOPS Appendix B?   _   _   __

      c. Does div/dist/lab/other FOA have automatic data processing equipment to support the emergency needs of the commander?   _   _   __

      d. Does div/dist/lab/other FOA have communications equipment to support the emergency needs of the commander under the national emergency preparedness program, IAW CEMOPS Vol.III (Draft)?   _   _   __

      e. Does div/dist/lab/other FOA have emergency supplies and equipment needed to respond to MOB activities?   _   _   __

      f. Does div/dist/lab/other FOA have emergency supplies and equipment needed to respond to COOP activities?   _   _   __

                                   ___   ___

                           Sum($\overline{AV}$)   Sum($\overline{RQP}$)

    Numerical Readiness = Sum(RQP)/ Sum(AV) = ___/ ___ = _.__

    LOGISTICS: Adjectival Readiness = _____

A-4. PLANS AND MANUALS.

      a. Does div/dist/lab/other FOA have the following documents/supporting documents or procedures developed and updated (some documents developed IAW schedule set by HQUSACE, example: ISB; some documents may be an annex to the MOB or COOP Plan):

      (1) Mobilization:

      (a) MOB plan, IAW CEMOPS para 1-5?   _   _   ___

      (b) EOC Operations, IAW CEMOPS para E-4?   _   _   ___

      (c) Physical security/maximum physical security plan, IAW CEMOPS para B-4?   _   _   ___

      (d) MMP, IAW CEMOPS?   _   _   ___

      (e) PMP, IAW CEMOPS?   _   _   ___

      (f) ISB, IAW CEMOPS?   _   _   ___

      (g) M-Drawings, (Updated by HND and on hand ready for site adaptation)?   _   _   ___

      (2) COOP:

      (a) COOP, IAW HQUSACE COOP?   _   _   _

      (b) MSCD plan, annex or SOP IAW HQUSACE CONPLAN 86-1?   _   _   ___

      (C) ERS Operations SOP, IAW CEMOPS Vol.III (Draft)?   _   _   ___

      (d) Threat Statement, IAW AR 190-52?   _   _   ___

      (e) Civil Disturbance Contingency Plan, Annex or SOP, IAW DA Civil Disorder Plan para D-3-2?   _   _   ___

      (f) Emergency Action Procedures, IAW CEMOPS Vol.II (Draft)?   _   _   ___

      (g) CONUS Emergency Regional Reporting System, IAW HQUSACE OPLAN 87-1?   _   _   ___

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                           (AV)   (RQP)

   b. Have these plans been furnished to all
offices within thediv/dist/lab/other FOA which
require the guidance to accomplish their
missions in support of mobilization and
continuity of operations?   _   _   __

   c. Does div/dist/lab/other FOA have a
current list of vendors and contractors for
use in emergency procurement of items and
services needed during MOB operations?   _   _   __

                                                ___   ___
                                          Sum(AV)   Sum(RQP)

   Numerical Readiness = Sum(RQP)/ Sum(AV) = ___/ ___ = _.__

   PLANS AND MANUALS: Adjectival Readiness = _____

A-5. EXERCISES.

    a. Level of participation in the last MOB exercise directed by, and IAW COREX/COREM:

        (1) JCS?   _   _   __

        (2) Division?   _   _   __

        (3) District?   _   _   __

    b. Level of participation in the last COOP exercise directed by, and IAW COREX/COREM?

        (1) JCS?   _   _   __

        (2) Division?   _   _   __

        (3) District?   _   _   __

    c. Were the following items/actions tested during the last MOB exercise the div/dist/lab/other FOA participated in:

        (1) Div/dist MOB Plan?   _   _   __

        (2) EOC Operations?   _   _   __

        (3) Physical security/maximum physical security plan?   _   _   __

        (4) MMP?   _   _   __

        (5) PMP?   _   _   __

        (6) ISB Review?   _   _   __

        (7) M-Drawings Review?   _   _   __

        (8) EAP?

    d. Were the following items/actions tested during the last COOP exercise the div/dist/lab/other FOA participated in:

        (1) Div/dist COOP?   _   _   __

        (2) MSCD plan, annex or SOP?   _   _   __

        (3) ERS operations SOP?   _   _   __

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                                          (AV)   (RQP)

(4) EAP?   _   _   ___

(5) ERR System?   _   _   ___

e. Have corrective action programs (CAP)
been initiated to correct observed
deficiencies IAW the CECAP program?   _   _   ___

f. Are outstanding CAP monitored to
determine current status?   _   _   ___

g. Are Federal, state, and local emergency
service agencies invited (where scenario requires
their involvement and security is not
compromised) to participate in exercises?   _   _   ___

                                                 $\overline{}$ $\overline{}$
                                              Sum($\overline{AV}$)   Sum($\overline{RQP}$)

Numerical Readiness = Sum(RQP)/ Sum(AV) = ___/ ___ = _.___

EXERCISE: Adjectival Readiness = _____

A-6. INTERAGENCY COORDINATION

    a. Do the appropriate division offices meet
annually and coordinate MOB/COOP plans with the
following agencies:

       (1) Continental United States Army (CONUSA)?   _   _   __

       (2) Federal Emergency Management Agency
(FEMA) Region?   _   _   __

    b. Do the appropriate district offices meet
annually and coordinate MOB/COOP plans and/or
activities with the following agencies?   _   _   __

       (1) State Area Command (STARC)?   _   _   __

       (2) State/Local Law Enforcement Agencies?   _   _   __

       (3) State Office of Emergency Services (OES)? _   _   __

    c. Does div/dist/FOA annually meet and
coordinate MOB Plans with all agencies that
are present in ports that support deplo   _   _   __

    d. Does the div/dist annually meet and
coordinate MOB/COOP plans with military
installations within their boundaries under the
general support (GS)/direct support (DS) concept? _   _   __

    e. If you are a DS district, do you have an
MOA with the GS district concerning mission and
resources transfer?   _   _   __

    f. If you are a DS division, do you have an
MOA with the GS divis   _   _   __

    g. If you have OCONUS responsibilities, do
you have MOA/MOU with the OCONUS CINC for the
respective area concerning mission responsibility
and project funding?   _   _   __

                                             ‾‾‾   ‾‾‾
                                     Sum($\overline{AV}$)   Sum($\overline{RQP}$)

    Numerical Readiness = Sum(RQP)/ Sum(AV) = ___/ ___ = _.__

    INTERAGENCY COORDINATION: Adjectival Readiness = _____